



FOOD VENDOR APPLICATION FORM

Thank you for your interest in TOCAPalooza '25 (aka: South Bay Festival of the Arts) being held on Saturday, June 21st from 11:00am – 5:00pm. Please review and complete the form below, so we can ensure a smooth and successful event.

Company Name (as you wish it to appear on marketing collateral): _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

E-mail Address: _____ Web Address: _____

Office Phone: _____ Cell Phone: _____

Description & price of food being served:

PAYMENT

10X10 Torino Plaza Booth space # _____ x \$200 = \$ _____

1st Choice Space #: _____ 2nd Choice Space #: _____ 3rd Choice Space #: _____

Tablecloth - \$20 Each # _____ x \$ 20 = \$ _____

Easy Up Tent Rental - \$150 Each # _____ x \$150 = \$ _____

Additional Chairs - \$5 Each # _____ x \$ 5 = \$ _____

Additional Tables - \$10 Each (Max of 2 tables per booth) # _____ x \$ 10 = \$ _____

Electricity - \$10 # _____ x \$ 10 = \$ _____

Wi-Fi - \$10 # _____ x \$ 10 = \$ _____

Early Bird Discount (10% before 5/3/25).....Less 10% - \$ _____

TOTAL DUE = \$ _____

Payment: Check/Money Order (Made payable to Torrance Cultural Arts Foundation)

Credit Card: Visa MasterCard Discover Amex.

Card #: _____ Expiration Date: _____ Code: _____ Signature _____

Exhibitor Signature: _____ Date: _____

Mail Exhibitor Contract and Payment to: **TOCA, P.O. Box 10416, Torrance, CA 90505**

Phone 310.378.8100 • INFO@torrancearts.org

• **Payment must accompany vendor contract** •



TERMS AND CONDITIONS

Details:

- Vendor location: Torino Plaza
- Set up will be available as early as 8:00am
- Stations need to be ready for an 11:00am start and plan to serve until 5:00 p.m.
- We ask that all vendors remain open until the end of the event (5:00pm)

Available and Provided:

- 6-foot prep table and 6-foot serving table with 2 chairs & a tablecloth
- Sinks, hot water and ice machine will be available in the Toyota Hall kitchen
- Inclusion as a Food Participant in advertising

Please complete the form above and return to TOCA with a high-res logo and any other images you'd like considered to be used to info@torrancearts.org. If you have any questions, please feel free to contact TOCA at 310-378-8100

i. Contract This Vendor contract properly executed by applicant (Exhibitor) shall upon written acceptance and notification of booth assigned by The Torrance Cultural Arts Foundation (TOCA) acting as the SouthBay Festival of the Arts management, constitute a valid binding contract. TOCA reserves the right to accept or reject any applicant.

ii. Space Assignments TOCA exercises full authority over the assignment of all Vendor spaces. All items must be confined to the identified space. Assignments will be made on a first come first served basis. For best available space, please submit your application early.

III. Vendor Guidelines

- A. State law requires all sellers (where applicable) to have a current and valid resale permit. It is the sole responsibility of the exhibitor to collect and report sales tax generated at the exhibition.
- B. All vendors assume responsibility for compliance with all pertinent ordinances; regulations and codes of duly authorized Local, State, Union and Federal governing bodies concerning fire, accident, or any other cause. Exhibitor is required to provide all insurance and/or policy riders to cover all exhibitors' space content.
- C. Vendor agrees to hold Torrance Cultural Arts Foundation staff, board of directors and City of Torrance, its employees and representatives harmless from any liability and from any bodily injury, property damage and all liability arising from the operation of the exhibit or products sold during the exhibition.
- D. Vendor agrees not to sell, sublet, share, exchange or assign their rental space to any other

party. Vendor will be asked to leave the exhibit without a refund if the subletting policy is violated.

- E. TOCA does not assume responsibility for Vendor property, his/her staff or agents from theft, fire, or accident.
- F. TOCA reserves the right to exclude or to require modification to any vendor's display or demonstration that it considers unsuitable or not in keeping with the purpose of the TOCApalooza's. Management reserves the right to rent space to firms, companies, individuals, and organizations engaged in similar or competitive businesses to Vendor.
- G. Torrance Cultural Arts Foundation is a non-partisan and non-denominational organization. Religious or political organizations are not accepted.

iv. Vendor Activities All Vendor merchandise must be legal. Counterfeit items are prohibited. (Note: Alcohol, tobacco, firearms, survival weapons, gasses, or pepper sprays and related items are prohibited from display or sale.) We encourage artists to offer art activities in their booths for festival participants. Vendors may offer these activities for free to encourage attendees to visit their booth, charge an appropriate amount, or request tips.

v. Advertising Policies and Conditions TOCA will list participants on its website (www.torrancearts.org) and on social media. Care will be taken in the quality production and display of all marketing including on-line advertising, social media posts, flyers, and posters. TOCA will not be held responsible in cases of errors and omissions.

vi. Payment Fees are due in full with the submittal of contract by Credit Card or Check. Please call (310) 378-8100 or email info@torrancearts.org to schedule credit card processing. Checks may be written to Torrance Cultural Arts Foundation P.O. Box 10416, Torrance, CA 90505.

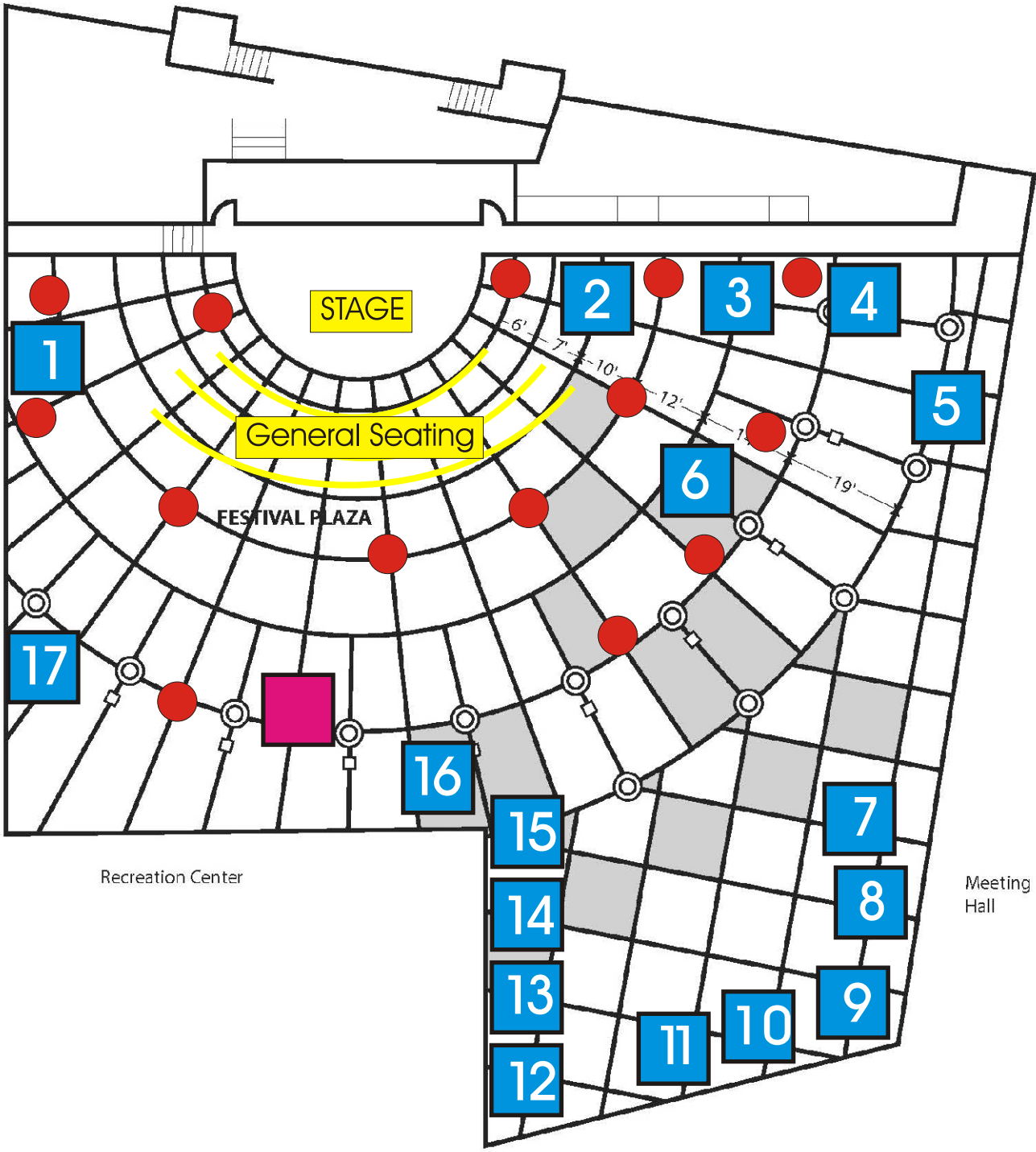
VII. Rentals: Items such as tents, additional linens, chairs, and electricity are available. See application for pricing.

Key Dates:

Early Bird Deadline is 5/3 (10% off)
Application Deadline is 6/7
Late Deadline is 6/14 (\$50 fee)


**For additional information or questions, please contact the
TOCA office at (310) 378-8100 or info@torrancearts.org**


TORINO PLAZA TOCAPALOOZA 2025 LAYOUT



TORINO PLAZA

 = Canopy support post

 = 10x10 Tent Space

 = Tree or Post

Booth locations are approx.
TOCA reserves the right to
rearrange to accommodate
special needs/requirements